

# Torriano Junior School

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Executive Headteacher: Bavaani Nanthabalan MA

Head of School: Helen Bruckdorfer BA

Monday 3<sup>rd</sup> February 2014

Dear Parent/Carer

## Parents Meeting

You are invited to meet your child's teacher on **Monday 10th and Tuesday 11th February 2014** to discuss your child's progress. Meetings will take place after school commencing at 3.40 pm. Your meeting with the teacher will last for 10 minutes.

Please tick the most suitable times for you to meet the teacher. Times will be allocated on a first come first served basis and I know you will make every effort to attend the meeting. Our School Support Worker Jaqueline Smith and Pastoral Care Leader Catriona Hale will be available, if you wish to speak with them.

Please complete the slip below and return it to your child's teacher. Thank you.

Yours sincerely,

Helen Bruckdorfer  
Head of School

Name of child : \_\_\_\_\_ Class : \_\_\_\_\_

Please tick the time by indicating 1<sup>st</sup> choice with  and 2<sup>nd</sup> choice with

### I would like my 10 minute appointment on Monday 10<sup>th</sup> February 2014

Between 3.40 – 4.30pm  Between 4.30 – 5.30pm

Between 5:30pm - 6:15pm

### I would like my 10 minute appointment on Tuesday 11<sup>th</sup> February 2014

Between 3.40 – 4.30pm  Between 4.30 – 5.30pm

Between 5:30pm - 6:15pm

